



**Renaissance  
Academy**  
CHARTER SCHOOL

Building Lifelong Learners

413 Fairview Street, Phoenixville, PA 19460  
610-983-4080 www.rak12.org

## BOARD OF TRUSTEES VOTING MEETING

### Minutes

June 20, 2019 6:30 PM

#### Attendance

**Board:** Dan Rufo, Kent Wenger, Beth Falcone, Sean Glick, Greg Scott, Sujaya Narahari

**School:** Michelle Boyd, Carol Schaeffer, Gina Guarino-Buli, David Cosme

**Public:** Mike Henken, Kim Henken, Stephen Brady

#### Meeting

**1. Call to order –**

- K. Wenger called the meeting to order at 6:42

**2. Opening statements – Kent Wenger**

**3. Review & accept minutes from May 23, 2019, Voting Meeting – Vote –**  
postponed for July

**4. Academy Council Update - Student (if present) –** No student present

**5. Public Comment – Public –** looking for an update on next weeks meeting about House Bill. (Wednesday 6:30-7:30)

- Had communication with individuals (State Reps etc.)

**6. Committees Meeting updates – Committee Chairs**

- Development Committee – Denise Kozuch-Harakal / Dan Rufo
  - EOY Wrap up
  - Golf Outing – June 21, 2019
- Curriculum Committee – Dan Rufo
  - Will meet at Retreat for plan for next year
- HR Committee – Sujaya Narahari
  - Offer letters are complete and any vacancies are posted.
  - Approved Gina's proposal for Health Care compensation – approximately \$1500 per person per year (approximately 4 people)
  - In progress is a new bonus structure for staff
  - CEO Review will be completed at the retreat
  - Multi-year contract for a variety of positions under review.
  - Might partner with Tower Health for vendors fair.
  - Next meeting is 8/14
- Finance Committee – Shawn Glick
  - Final Budget Approval – Vote
  - K. Wenger made a motion to approve the 2019-2020 budget and G. Scott seconded. The motion passed.
- Strategic Planning Meeting – Dan Rufo
  - Ramp up for next school year.
  - Members
    1. Beth
    2. Sujaya

- Expansion Committee – K. Wenger will chair
  - Members
    1. Dan
    2. Greg
    3. Janel
    4. Shawn
- Legislative Committee – G. Scott will chair
  - Members
    1. Dan
- Business Manager's Report – Carol
  - K. Wenger made a motion to approve the report and D. Rufo seconded. The motion passed.

#### **7. Administration Reports**

- Lower School Principal Report – Christine
  - Was not present
- Upper School Principal Report – Michelle
  - Skyward training next week
  - PBIS Grant with CCIU trainings will be either this summer or early next year.
  - Admin and a counselor met with Crime Victims center will join forces with the Climate Groups and work on trainings
  - Student and Parent Handbooks will be updated and presented for a vote in August.
- Dean of Students Report – Harold
  - Was not present
- CEO Report – No report, posted on-line

#### **8. Old Business**

- Determine Agenda for the Board Retreat
  - Board will meet and schedule times for workshops
  - Board Meeting will be held at Bear Creek from 5:00-6:00.

#### **9. New Business**

- Executive session on Real Estate

#### **10. Adjournment**

- K. Wenger made a motion to adjourn the meeting and D. Rufo seconded. The motion passed and the meeting was adjourned at 9:06 PM